



DEPARTMENT OF DEFENSE
HUMAN RESOURCES ACTIVITY
HEADQUARTERS
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JUN 28 2010

MEMORANDUM FOR ALL DEFENSE HUMAN RESOURCES ACTIVITY PERSONNEL

SUBJECT: Equal Employment Opportunity Policy Statement

As Executive Director of the Defense Human Resources Activity (DHRA), I support and uphold the principles of Equal Employment Opportunity (EEO) as a means to incorporate EEO as a best practice into DHRA's workforce. Attaining a workplace that values EEO is an essential element for DHRA in meeting its mission which enhances the operational effectiveness and efficiency of a host of dynamic and diverse programs supporting the Office of the Under Secretary of Defense for Personnel and Readiness. It is my expectation that all DHRA managers and supervisors foster and promote a workplace that permits every employee to reach his or her full potential by continually demonstrating their commitment to EEO.

All Agency managers, supervisors, and employees share the responsibility for effective EEO, and are accountable to ensure a workplace free from unlawful discrimination, retaliation, and harassment. Acts of discrimination, retaliation, or harassment on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or retaliation for participation in protected EEO activity will not be tolerated.

Employees are encouraged to report allegations of prohibited discrimination to the DHRA servicing EEO Office. The office can be reached at (703) 767-6777. All allegations of discrimination, retaliation, and harassment will be immediately addressed and the appropriate corrective action will be taken. DHRA managers, supervisors, and employees are expected to engage with good faith in all constructive efforts to resolve any issues or concerns brought forward in the EEO complaint process at the earliest stage of the process.

In order for every member of the DHRA team to contribute their best efforts to accomplish DHRA's mission, all of us need to relentlessly uphold and support the tenets of EEO.


Sharon H. Cooper
Executive Director