

**Justification and Approval**  
For  
Other Than Full and Open Competition

1. Contracting Agency: Defense Human Resource Activity- Procurement Support Office  
4040 N Fairfax Dr Suite 120 Arlington, VA 22203

2. Authority Cited: 41 U.S.C. 251, *et seq.* and Title 40 U.S.C. 501, FAR 8.405-6 – Limited Sources, Multiple Award Schedule Program

3. Description of Supplies and Services: The Federal Voting Assistance Program (FVAP) requires a contractor with Electronic Voting System Wizard (EVSZ) program experience to prepare a Lessons Learned report in order to assist in putting together a more robust EVSW. This report shall:

a. Look at the critical importance of EVSW pilot project's requirement to establish firmer relationships with the states and vendors that participated in the first EVSW while reaches out to the other states, territories, and vendors for their participation.

b. Address concerns and issues identified in the initial Pilot to prevent potential obstacles. Both the EVSW project and FVAP's transition to its new strategic plan are key elements to successful implementation of the Military and Overseas Voter Empowerment Act (MOVE) Act.

c. Lay the groundwork for a second EVSW phase that must start NLT 1 FEB 2011.

4. Description of Action: A Firm Fixed Price contract is planned with a total estimated value of \$209,050.00. The period of performance will be 1 December 2010 through 11 February 2011.

5. Reason for Authority Cited:

a. The EVSW is a pilot project program that uses commercial off-the-shelf (COTS) products with online templates or forms which assists military and overseas voters to receive and mark online a complete ballot, specific to that voter's jurisdiction, with all federal, state and local candidates and ballot initiatives, and then allowing the voter to print it out, and giving complete instructions for submitting the ballot to the correct local election official. Both the EVSW project and FVAP's transition to its new strategic plan are key elements to successful implementation of the Military and Overseas Voter Empowerment Act (MOVE) Act.

b. The CALIBRE has been involved from the initiation of Pilot EWSW program which was part of a competed Wounded Warrior project for the provision of programmatic support to FVAP in the form both of budget and administrative support personnel. As a result, CALIBRE has gained valuable knowledge of the EVSW project and has established a rapport with the state representatives which makes it uniquely qualified to successfully perform the required services. No other contractor has this level of experience and knowledge nor could another contractor come up to speed in terms of knowing the system and the points of contact for each state in order to meet the delivery timeframe. Failure to meet the required timeframe could jeopardize the Government's ability to successful implement the Military and Overseas Voter Empowerment Act (MOVE) Act.

c. CALIBRE is the one responsible source capable of completing this project on time and no other services will satisfy the Federal Voting Assistance Program (FVAP) requirements for EVSW evaluation and outreach to support FVAP's mission.

6. Effort to Obtain Competition: Since this is a follow-on requirement a market research was not sought, however the government intends to post the J&A on the Defense Human Resources Activity website. No one else can meet the schedule deadlines or has the specific technical knowledge needed to complete the report's requirements.

7. Effort to remove barriers to/increase competition: Any new requirements will have a thorough market research completed and government specifications will be written to remove barriers to competition.

8. Market Research: Market Research did not provide any other vendor with CALIBRE's unique on-hand experience and ability to meet the schedule, though others have the potential for this type of work.

9. Interested Sources: CALIBRE.

10. Technical Certification: I certify that the supporting data under my cognizance that are included in this Justification and Approval are accurate and complete to the best of my knowledge and belief.

Signature: Philip Pope Date: 11.18.10  
Typed Name/Title: Philip Pope, Chief of State Office: EVAP

12. Requirements Certification: I certify that the supporting data under my cognizance that are included in this Justification are accurate and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Typed Name/Title: \_\_\_\_\_ Office: \_\_\_\_\_

13. General Counsel Review: (Applicable to J&As for requirements at/above \$100,000)

Based on the foregoing, this Justification is legally sufficient.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Typed Name: \_\_\_\_\_ Office: \_\_\_\_\_

#### APPROVAL

Approval is granted subject to the availability of funds and provided that the products/services described herein have otherwise been authorized for acquisition.

14. Contracting Officer: I certify that the facts and representations included in this Justification are accurate and complete to the best of my knowledge and hereby determine that the anticipated cost to the Government will be fair and reasonable for Limited Source J&As add: and will represent the best value in accordance with FAR 8.404(d)]. For requirements valued up to \$550,000, this certification serves as approval.

Signature: Vicki A. Liedel Date: 23 Nov 10  
Typed Name: Vicki A. Liedel Office: PSO