



**DHRA ENTERPRISE OPERATIONS CENTER
DEFENSE HUMAN RESOURCES ACTIVITY
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JAN 23 2019

MEMORANDUM FOR DHRA COMPONENT DIRECTORS

FROM: DHRA Enterprise Operations Center/Contracting Directorate (PK)

SUBJECT: 2019 Fiscal Year Acquisition Cut-Off Dates

The Defense Human Resources Activity Enterprise Operations Center, Contracting Directorate is dedicated to providing excellent service to our customers. To assist in planning your Fiscal Year (FY) 2019 acquisitions, we are providing requirements package cut-off dates to ensure timely awards by September 30, 2019. Submission of a complete requirements package after the established cut-off date increases the risk that the requirement may not be awarded by the end of the fiscal year.

FY2019 Cut-off Date Matrix

Award Type	Complete Requirements Package Deadline
Purchase Orders	
\$2,500 - \$24,999 – Services	
\$10,000 to \$24,999 – Supplies	Prior to Sep 1, 2019
\$25,000 to \$149,999	Prior to Aug 1, 2019
\$150,000 to \$249,999	Prior to Jul 15, 2019
\$250,000 to \$7,000,000	Prior to Jul 1, 2019
Contracts and Indefinite Delivery Contracts	
\$250,000 to \$699,999	Prior to Jun 1, 2019
\$700,000 to \$9,999,999	Prior to Apr 1, 2019
\$10,000,000 to \$49,999,999	Prior to 1 Dec 1, 2018
Greater than \$50,000,000	Awarded in FY2020 or FY2019 on a case by case basis.
Multiple Award IDIQ - Delivery and Task Orders (i.e. NASA SEWP, GSA OASIS)	
\$2,500 to \$10,000,000 – Services	
\$10,000 to \$10,000,000 – Supplies	Prior to Jul 1, 2019
Greater than \$10,000,000	Prior to Apr 1, 2019
Single Award IDIQ - Delivery and Task Orders (i.e. NASA SEWP, GSA OASIS)	
\$2,500 to \$25,000,000 - Services	
\$10,000 to \$25,000,000 – Supplies	Prior to Aug 1, 2019
Greater than \$25,000,000	Prior to Jul 1, 2019
Military Interdepartmental Purchase Requests (MIPRs)	
	Submitted to FM Prior to Sep 14, 2019
Grants/Cooperative Agreements	
New Grants	Prior to Apr 1, 2019
Modifications	Prior to Sep 27, 2019

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Bumjoon J. Pak
Acting Director of Contracting